



**Standing Committee of Diocese of Waikato and Taranaki
MINUTES**

23 June 2018, 10.30 am
St Luke's Centre, Te Kuiti

Welcome: The Most Reverend Philip Richardson

Opening prayer: The Reverend Dr Jekheli Singh

Bible study: The Venerable Canon Pat Scaife

The Venerable Canon Pat Scaife on Matthew 6:25-27 - 'Do not worry', using an African method of reflection: hearing the reading three times in order to consider a phrase that sticks out, what God is saying to us individually and internalising the message.

Apologies: The Reverend Julian Perkins

Notice of motion: That any apologies received be sustained

Carried

Confirmation of Minutes

That the minutes of the meeting of 26 April 2018 be approved as a true and correct record with the correction that the names of Huntly and Ngaruawahia be transposed in the report on the Parish Review Process.

Carried

Bishop's Report

A large proportion of the Bishop's time since General Synod had been given to speaking with people, who found the passing of Motion 7 difficult. There had been an estimate of up to 40% of members who would have found Motion 30 impossible to live with but it looked like 3% were in a similar position after the passing of Motion 7 and would leave the church. This, however, could amount up to 1000 people in Christchurch, which would have a significant effect on that diocese.

The Archbishop reported on the improvement of the morale of the Bishop's Staff team. He expressed appreciation of the members of staff.

SC.620: Motion of Thanks to the Venerable Christine Scott

That Standing Committee send congratulations and encouragement to the Venerable Christine Scott as she moves on from her long-standing ministry in Otorohanga.

Richardson/MacLean

Carried

The Archbishop commented that the Waitomo archdeaconry would be reconsidered and the position considered shortly.

The Venerable Joyce Marcon had been appointed to be co-archdeacon of Waikato. She had brought considerable experience to the senior clergy team, having been an archdeacon and Vicar General in Auckland.



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The Venerable Val Riches had managed the appointment process for Whangamata and Tamahere very well and appointments had been made in a timely and effective manner.

He also commended the Venerable Stephen Black for the extra work he had been taking on, including working on the upcoming service at the Waihi Camp. A cohort of younger people under 35 were already in the discernment – early ministry process and others were considering this. New models of ministry were being explored by them, rather than stipendiary ministry. Some of these models (eg Catalyst Housing in Marfell) might provide placements for third year students at St John's for up to a year and this would be piloted next year. Past history of partnering with AUT on a community development course, as well as staff with academic qualifications, is helping with this process.

The Venerable Trevor Harrison commented that the recent meeting with St John's College had been encouraging in terms of attracting and ministering to those with less traditional spirituality. Mr Simon Cayley commented on the importance of the Venerable Stephen Black's ministry and his approach to it.

The Venerable Pat Scaife said it would be important to manage transitions after internships, so that people didn't feel let down after a good ministry.

The Archbishop reported on the current review of St Mary's Cathedral Parish, acknowledging that Review Panel Members were present. The Very Reverend Peter Beck had spent two years ministering to the congregation and establishing a firm base for the re-development work and had done a fine job. A possible nomination for a long-term Dean had fallen through at the end of 2017. The Reverend Ross Falconer had been appointed as a short-term placement but had felt unable to continue. The Vicar General had been asked to act as Priest in Charge in the meantime to meet the needs of the parish and at the same time a Review Panel had been formed to report on parish life and ministry prior to appointing a long-term Dean. Canon Pat Scaife and Reverend Mele Prescott were providing cover in South Taranaki to release the Vicar General. Ms Mary Bourke reported that the process had begun with a survey about the terms of reference of the review. About three quarters of those invited to fill in the survey had done so.

The Archbishop reported that the Reverend Phil Wilson's term as interim Dean at St Peter's Cathedral had been extended at the request of the cathedral. He has been addressing issues as necessary and doing a superb job.

The Diocesan Manager, Trust Board and TML had done major work in finalising the sale of Te Rau Aroha Camp for \$3.4 million. The shape of the continued life of the camp was under discussion between the new owners and Mrs Cathy Franzoi. Its future as a specifically Diocesan camp had proved unviable. A deconsecration service and thanksgiving would be led next Saturday by Archbishop Philip and Archbishop Sir David



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Moxon, who had had a long association with the camp. Mrs Cathy Franzoi's contribution had been acknowledged and celebrated.

Archbishop Philip Richardson reported he had recently attended the hui of the Amorangi o te Upoko o te Ika. There had been recognition of the Venerable Tiki Raumati and of past humiliation caused. There might in future be the opportunity of Standing Committee to meet with the Whaiti of Te Amorangi o te Upoko.

He also noted developments in Te Amorangi o te Manawa o te Wheke. They had recently restructured and the Reverend Ngira Simmonds had been appointed as Manutaki. The Archbishop hoped that the diocese would be able to offer support, including providing office space at Charlotte Brown House for this new role.

Matters Arising

- **Property Terrier**
Canon Dr Bryan Bang had received a report from Ms Shannon Abeling, at the University of Auckland Engineering School on 175 properties, which will be reviewed.
- **Heat pumps at Te Kuiti**
Mr Simon Cayley reported that the most favourable quote for three heat pumps was just over \$11,000. Mr Cayley brought this back to the Standing Committee because other maintenance issues had meant that the parish's share of this cost could not be now contributed. It was requested that Standing Committee pay the whole cost. A contribution had been mooted because of the number of times that Te Kuiti was used as a meeting venue. The Reverend Jekheli Singh declared a conflict of interest.

SC.622: Heat Pumps at Te Kuiti

That Standing Committee pay the GST-excluded price of the heat pumps out of the Ministry Support Fund, with this fund being repaid from the budgets of diocesan groups meeting at the church per meeting.

**Brockie/Bang
Carried**

Correspondence

- Inward correspondence
- Outward Correspondence

Motion: that the Inward correspondence be received and the Outward be approved.
Carried

Items for discussion:

- **1806.01 Trustee declarations**
The Reverend Dr Jekheli Singh in the matter of the heat pumps; Ms Mary Bourke and other members of the Cathedral Review Committee in relation to St Mary's, New Plymouth; the Reverend Chee Yong in relation to UCANZ; clergy members in relation to clergy housing.



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- **1806.02 Health and Safety**

Mr Simon Cayley reported progress on draft guidelines on testing and tagging of electrical equipment, appliances and cords. These would be circulated in due course.

- **1806.03 Risk**

- **1806.04 Finance report (Trust Management)**

- 2017 Annual accounts
- Communications
- Letter of Representation
- Letter of Annual Continuance

Mrs Anne Edwards reported on the accounts to the year to April. Costs and Income against Budget were on track as was Cash Flow. Attempts were being made to recover aged debts. Cash balances at 30 April stood at \$223,310.

2017 Annual Accounts KPMG had issued a letter offering a qualified audit report, once it has been signed off by Standing Committee. The qualification was due to the proportion of income that was in the form of cash donations, which posed a risk and was common to many charitable organisations. The consolidated accounts of the Diocese were consistent with last year. The Venerable Malcom French commented that donations and bequests had reduced compared with the previous year, which was a matter of concern. Mrs Edwards said there was an anomaly in the figures, in that there had been an unusual grant in the previous year. Hours worked by TML were still higher than those charged, which meant that the extra hours were being borne by the Diocese of Auckland. Archbishop Philip said he would once again thank the Bishop of Auckland. Part of the overhang was caused by the transition of parishes to the parish accounting system.

SC.621: 2017 Annual Accounts

That the 2017 Annual Accounts be passed.

**Brockie/French
Carried**

Motion: that the accounts for the year to the end of April 2018 be received.

**Brockie/Singh
Carried**

- **1806.05 Finance and Audit (Canon Robin Brockie)**

Canon Robin Brockie reported that he was overseeing accounts for Standing Committee, Car Funds, Episcopal Accounts and the WDTB and matters were in hand. Mrs Edwards reported that the audit for TATB was also in hand. The Finance and Audit Committee was to meet in the first week in July in Hamilton. The Venerable Canon Pat Scaife enquired about unofficial accounts/entities in parishes. It was pointed out that the trustees, the parish or potentially the diocese might be open to



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action by the Charities Commission or IRD. The Archbishop suggested liaising with the Finance and Audit Committee before acting on this matter.

- 1806.06 Update on BAF Management review
- 1806.07 Manager's Report
 - Please read the separate report
- **1806.08 Increase to Inter-Church Hospital Chaplaincy Grant**
Motion: that the Diocese's contribution to the ICHC in Waikato be increased to the 2015 figure of \$47,401 this year.

Carried

Ms Bourke suggested amending the motion to increase the contribution by the CPI for each intervening year.

SC.623: Increase to Inter-Church Hospital Chaplaincy Grant

That a CPI increase be added to the ICHC contribution in the 2019 year with a catch-up for the intervening years.

**Brockie/Bourke
Carried**

- **1806.09 Recording of Clergy Annual Leave**

SC.624: Recording of Clergy Annual Leave in Diocesan Payroll System

That all clergy record their annual leave in the Diocesan payroll system so that it is clearly recorded in one place.

**Brockie/MacLean
Carried**

- 1806.10 Clergy stipend increase
 - Please read the inwards correspondence on this matter

- **1806.11 UCANZ**

Mr Simon Cayley reported that UCANZ was currently being restructured, which would affect the financial arrangements for co-operating parishes from July 2019. At that point he could prepare notes on the effects of the new system, in which denominations would receive assessment money by three-yearly rotation. It would be likely to cause cash flow problems for the diocese. Questions were raised about parishes in which the Anglican Church was taking full responsibility over long periods – would there be any expectation of assessment money going to the other denomination(s) theoretically involved. Parishes might also have cash flow problems, if differing equations were used by different denominations. The Reverend Chee Yong reported that there did not appear to be definite figures involved from the various denominations. Mr Simon Cayley agreed there would need to be a parish-by-parish analysis as figures came to hand. There were various circumstances of individual parishes which seemed not to fit a blanket ruling in this



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way. The Archbishop thanked the Reverend Chee Yong and his colleagues for raising the profile of this issue.

- 1806.12 In Committee – Item 1
- 1806.13 In Committee – Item 2
- **1806.14 Clergy Housing Regulations**

SC.625: Clergy Housing Regulations

That Mr Simon Cayley's report on clergy housing regulations be received and further work on guidelines be undertaken in consultation.

Carried

It was pointed out that the Statute provided guidelines rather than requirements for vicarages. Ms Mary Bourke said the system was obviously outdated and needed review, possibly with a look at stipend/housing allowances. There was some discussion around providing for clergy housing in Te Awamutu.

- The meeting was adjourned for the Trust Board Meeting to be held at 2.47 pm and re-convened at 2.50 pm.

Consequences of the Passing of Motion 7

Motion: that Standing Committee move into committee.

Carried

Motion: that Standing Committee come out of committee.

Carried

SC.626: Clergy Housing in Te Awamutu

Notwithstanding the provisions of the Clergy Housing Statute 2011 and regulations under that Statute, it is resolved that for the parish of St John, Te Awamutu, the Bishop and the relevant Archdeacon shall approve a house that they deem appropriate for the accommodation of a clergy person and the Bishop may issue a faculty for the house.

Carried

General Business

SC.629: Letters of Congratulations for those Mentioned in the Queen's Birthday Honours List

That Standing Committee send letters of congratulations to the members of our Diocesan family who were awarded honours in the 2018 Queen's Birthday Honours: Dr Mary Ballantyne, Mrs Elizabeth Bang, the Venerable Tiki Raumati and Mrs Jocelyn Cooney.

Harrison/Bourke

Carried

Mrs Elizabeth Bang thanked Standing Committee and commented that she had been in touch with the others so honoured and they all felt humbled.



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Standing Committee thanked Mrs Jill Schumacher for catering for the meeting.

The meeting closed at 3.08 pm.

Date of next meeting: By video conference, Charlotte Brown House and Tikituterangi House, 23 August 2018



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Standing Committee of Diocese of Waikato and Taranaki

Membership

Bishop

The Most Reverend Philip Richardson

Vicar General

The Venerable Trevor Harrison

Clergy

The Venerable Malcolm French

The Reverend Julian Perkins

The Reverend Canon Pat Scaife

The Reverend Dr Jekheli Singh

The Reverend Chee Yong

Laity

Canon Dr Bryan Bang

Ms Mary Bourke

Canon Robin Brockie

Mrs Sue MacLean

Mr Alan Tanner

In attendance

Diocesan Registrar-Manager

Diocesan Staff

Minutes Secretary

In attendance

Mr Simon Cayley

Mrs Jill Schumacher

Mrs Pip Harrison

Mr John Eagles, Chair TATB

Mrs Elizabeth Bang, Chair WDTB

Ms Anne Edwards

Trust Management Ltd



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