**Risk Management Assessment Chart**

*(The format of this Risk Management Chart is used by NZ Police in reporting to the Department of Internal Affairs)*

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| --- | --- | --- | --- | --- |
| **Risk Identified** | **Likelihood** | **Impact** | **Mitigation Strategy** | **Risk level after Mitigation** |
| Evacuation processCleaning / FlowerRoster peopleWorking BeeMedical Event | LowLowLowLow | MediumMediumMediumMedium | Clear announcements / instructionsH & S Officer present – High Visibility VestCaregivers advised to look after elderly / infirmBuilding cleared, Assembly Point advisedEmergency Service calledCarry a cell phone at all timesWork in pairs (if practicable)Let someone know where you areLock doors if in building alone, especially at nightProject reviewed by H & S OfficerSafety gearH & S Officer on site (see Working Bee resource)Assess situationDial 111 Emergency ServicesCheck that the site address is displayedStay on phone to give information to Emergency Service\Ensure someone stays with patient | LowLowLowLowLow |

**See overleaf for your own Parish use**

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| **Risk Identified** | **Likelihood** | **Impact** | **Mitigation Strategy** | **Risk Level after Mitigation** |
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