



**Standing Committee of Diocese of Waikato and Taranaki  
MINUTES**

15<sup>th</sup> February 2020, St Luke's Centre, Te Kuiti

**Present:**

**Bishop and Chair**

The Most Reverend Philip Richardson

**Vicar General**

The Venerable Trevor Harrison

**Clergy**

The Venerable Malcolm French  
The Reverend Jacqui Paterson  
The Reverend Julian Perkins  
The Reverend Dr. Jeheli Singh

**Laity**

Ms Mary Bourke  
Canon Robin Brockie

**In attendance:**

**Diocesan Staff**

Mrs Jill Schumacher

**Minutes Secretary**

Mrs Pip Harrison

**Trust Management Ltd**

Ms Anne Edwards

1. **Welcome:** The Most Reverend Philip Richardson
2. **Opening prayer:** The Rev'd Jacqui Paterson
3. **Bible study:** The Venerable Malcolm French commented on 1 Corinthians 3:1-9 – God raises up the leader that is required at the time.
4. **Apologies:** Mrs Sue Maclean, Mrs Elizabeth Bang, Mr Simon Cayley

**Motion:** That any apologies received be sustained.

**CARRIED**

5. **Confirmation of Minutes**

That the Minutes of the meeting of 19 November 2019 be approved as a true and correct record.

**CARRIED**

Brockie/Harrison

6. **Matters Arising**

- 8.7 Co-opting of Members to Standing Committee (deferred to later in the meeting).
- 8.13 Synod items – the Venerable Trevor Harrison reported that letters had been written as noted. The Archbishop reported he had spoken with the relevant Ministers about the WEAG report.



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- 8.16 Secretarial Support for Standing Committee – the Venerable Trevor Harrison will act as Minutes Secretary from May, when he stands down from being Vicar General.

### **Bishop's Diocesan Update**

The Bishop reminded Standing Committee of the priorities set in the Road Map, as presented to Synod in 2019: collaborative leadership (including delegation of episcopal duties to allow there to be one bishop); the development of ministry to children, families, youth and young adults; growing mission to areas of urban growth in Hamilton and re-invigorating rural ministry.

Chris Clarke had facilitated a meeting with Senior Staff to address these priorities in December. This had led to a proposal to overhaul the budget for diocesan mission finances. It was now proposed that the Diocese employ an Education and Missions Officer (the Venerable Stephen Black), and part-time Vocation and Formations Officer, a part time Missions Development Officer (with a youth focus) in Taranaki and Children and Families Officer. The review had taken into account mission and ministry admin costs, the Waitotara Archdeaconry Missioner (funded by the archdeaconry parishes), the Diocesan contribution to archdeacons (one day a week paid for by the diocese), and to the Deans two days a week (Hamilton) and one day a week (New Plymouth) funded by the diocese, travel, a Royal Commission contribution, a New Plymouth curate, and other ongoing ministry expenses. These totalled \$750,000. The income would come from St John's contribution, the primatial grant, the Standing Committee budget, parish contributions to archdeaconries, the Cathedral contribution to the curacy, the curacy subsidy and investment income already received from the sale of the camp. Some of these amounts would not be drawn from unless necessary and the whole was more than the amount budgeted.

The Venerable Malcolm French pointed out that church planting (or lack of) had been key in church attendance trends worldwide.

The Reverend Dr. Jekheli Singh said the priorities named clarified matters in parish life and that local diocesan training days for those in Children, Youth and Family work would be very welcome. The Archbishop commented that extra work on providing Zoom technology in two or three places would make such events even more accessible.

Conversation in the north east of the diocese around collaboration was progressing. The area around Waihi, Coromandel etc were currently being served by 1.25 stipended priests. The current arrangement worked but would be difficult to replace, when the current ministers eventually finished.

The installation of the Very Reverend Wendy Scott as Dean of the Hamilton Cathedral was significant. She was the first Maori to be made Dean and te Pihopa o



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te Manawa o te Wheke was encouraged by her appointment. There was some work being done on a tikanga rua basis, so priests could be licenced to two bishops. The Reverend Joel Rowse had accepted the role of co-Archdeacon of Waikato, for which the Bishop was grateful.

The Venerable Stephen Black and his team had produced an excellent catechism resource, which the Episcopal Church in the USA had been interested in obtaining.

Waitomo Archdeaconry and Waitotara Archdeaconry had models for forward growth that had some things in common, though each archdeaconry needed to develop a plan that suited local circumstances.

The Archbishop outlined proposals for the Waitotara Archdeaconry. Communication of the proposals was now key and the Bishop and Archdeacon Chester Borrowes had worked on a visual presentation to share with those in the area. This was backed up by survey work and a good deal of detail could be given. Archdeacon Chester Borrowes had time-lined what was needed and was spending time communicating with all the necessary people.

Various people were working in the area (for parishes, for BAF and within Taha Maori) and work on developing a team was proposed.

The Archbishop said that Standing Committee did not need to approve these possibilities but he provided the information, partly as a backgrounder to a possible joint planning day.

The Venerable Malcolm French said it was important to keep the focus on mission, not on managing decline. Succession planning and stewardship were also important.

The Archbishop said throughout the Diocese there were younger people interested in different forms of mission and he hoped they might form a community to support each other in this re-definition of ministry. Bishop Justin Duckworth was prepared to offer support in this and had been meeting with Archdeacon Chester Borrowes already.

The Archbishop reported on a discussion document of was proposed for Taranaki Cathedral – a new venture in biculturalism. There were to be two strands: the Cathedral worshipping community and the accent on biculturalism and reconciliation with the new Education and Reconciliation Centre.

The Archbishop reported that he has been appointed to the Standing Committee of the Anglican Consultative Council for the area between Japan, New Zealand and Bangladesh. Meetings were mostly held on-line with one face-to-face meeting a year.



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## 7. Finance:

Ms Anne Edwards spoke to the December Finance report.

7.1 Standing Committee – a very good year with no cash flow issues and an operating surplus of \$46,000 before the fourth quarter distributions. This was in spite of reduced contributions from parishes.

7.2 Diocese of Waikato and Taranaki Car Fund – Canon Robin Brockie reported that the fund had a \$70,000 surplus before year-end adjustments. This was as good a position as it had ever been in, despite its subsidising one and a half vehicles recently, which would not be necessary in future. Mr Simon Cayley was working on what vehicles needed replacing. The debt to WDTB was being paid down.

The Archbishop commented that the model was working well and it would be worth considering whether it might be possible to widen its availability to parishes.

7.3 Taranaki Anglican Trust Board – see attached report. Ms Anne Edwards reported that 38% investments was in cash, which would be invested once a Term Deposit matured in March. The Board has been given an investment strategy. Some change in practice would be required to maximise return.

The Archbishop thanked TML and the Auckland Diocese for the work that Ms Anne Edwards and her team had done. He suggested a dinner be held for key people to express this. Mr Simon Cayley and Ms Anne Edwards to look into this.

7.4 Waikato Diocesan Trust Board – a Bequest would be invested shortly.

That the Finance reports be received.

**CARRIED**  
**Brockie/Perkins**

## 7.5 Minutes from the Finance and Audit meeting.

**Motion:** That the Minutes of the Finance and Audit Sub-Committee meeting of 3 February 2020 be confirmed.

**CARRIED**

### **SC.691: Expression of Gratitude to Subcommittees**

That Standing Committee expresses its gratitude for the work of the sub-committees in support of its work, the committee being delighted with this work.

**CARRIED**  
**French/Bourke**

## **MSF Policy Document**

### **SC.692: Ministry Support Fund Policy Document**

That the Policy for the Ministry Support Fund (F&A2002 5.6) be confirmed with the removal of the paragraph beginning 'However, if the fund reaches a level of...'



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**CARRIED**  
**Bourke/Brockie**

## **Clergy Annual Leave**

### **SC.693: Clergy Annual Leave**

That Canon Robin Brockie and Mr Simon Cayley revise the draft memo of 5 February 2020 concerning Clergy Annual Leave to fine-tune the principle and wording for clarity; that it then be circulated for Standing Committee approval by email.

**CARRIED**  
**French/Paterson**

**Standing Committee broke for lunch: 12.30pm to 1.00pm.**

**Ms Anne Edwards left the meeting.**

## **8. Items for discussion:**

- 8.1 Trustee declarations beyond those already made - none
- 8.2 Conflict of Interest specific to this agenda - none
- 8.3 Health and Safety - none
- 8.4 Risk - none
- 8.5 Manager's Report  
Canon Robin Brockie commented that the new diocesan website was excellent.
- 8.6 Rental from Diocesan Properties SC 2002 8.6

### **SC.694: Property Lease Work**

That the memorandum SC.2002 8.6 be left lying on the table and that Canon Robin Brockie, Jill Schumacher and Canon Gerald Bailey work on a solution to the anomaly round bodies responsible for receiving rent and doing maintenance.

**CARRIED**  
**Brockie/French**

- 8.7 Renewal and Review of TML Contract – regulation by the FMA has meant a change of rules that TML operates under. Canon Robin Brockie had discussed and confirmed this with Ms Edwards. The contract had been signed off on the understanding with TML that the relationship would continue as it had been.
- **8.8 Strategic Planning**

### **SC.695: Strategic Planning Day**

That Mr Chris Clarke be asked to facilitate a planning day to include Standing Committee, Judge Chris Harding, TE BAG and CDTB.

**CARRIED**  
**Brockie/Harrison**

- 8.9 General Synod representation – Lay representatives elected at Synod were: Judge Chris Harding and Mrs Pip Harrison. One other was being sought. Dr Bryan



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Bang was available for one more term. The General Secretary of the Church has appreciated his expertise and experience and contributions. This needed to be weighed up against the question of greening of the Diocese's representation and succession planning. The meeting was in favour of co-opting one more lay person, preferably a younger person from Taranaki to balance the representation by age, gender and area. A couple of suggestions were made for the Archbishop to approach.

**SC.696: General Synod Lay Representative**

That the Archbishop approach those suggested to co-opt them for General Synod.

**CARRIED**  
**Bourke/Singh**

- 8.7 Co-opting of Members to Standing Committee – the Reverend Jackie Paterson and the Venerable Malcolm French had been elected. The Reverend Julian Perkins and the Reverend Dr Jeheli Singh had been co-opted.

**SC.697: Co-Opted Member of Standing Committee – The Rev'd Canon Pat Scaife**

That the Venerable Pat Scaife be co-opted to Standing Committee.

**CARRIED**  
**French/Singh**

**SC.698: Co-Opted Member of Standing Committee – Mrs Pip Harrison**

That Mrs Pip Harrison be co-opted to Standing Committee and that Waikato representatives seek a suitable younger man in consultation with the Bishop's Staff to fill the other lay vacancy.

**CARRIED**  
**Bourke/Paterson**

- **8.10 Ngaruawahia**  
Canon Robin Brockie reported on the on-going fiscal situation in Ngaruawahia. The Archbishop expressed appreciation for Canon Robin Brockie's work. Canon Robin Brockie said he would consider a number of options that might be acceptable to all parties without creating a precedent, to offer at an up-coming meeting with the parish.

**SC.699: The Parish of Ngaruawahia Debt**

That Canon Robin Brockie be given authority of Standing Committee to settle the matter of the Ngaruawahia debt.

**CARRIED**  
**Bourke/Paterson**

- 8.11 2020 St John's grants discussion. The Archbishop reported that the St John's grant was a significant part of the budget. The application process had been fraught this year and some intervention had been needed to appeal recommendations from the advisory group to the Trust Board. Explanations were being requested for some actions, which seemed less than fair to the Diocese, compared with other dioceses.



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- 8.12 Standing Committee Meetings – the proposed planning meeting would bring the number of meetings to the required number for the year.
- 8.13 Parish of Tamahere – Christmas Festival

**SC.700: Parish of Tamahere Christmas Festival**

That the Tamahere Christmas Festival net income (after income has been distributed to the various named charities) be assessable, but the total gross income would not.

**CARRIED**  
**French/Bourke**

**9. Items for Information**

- 9.1 Tikanga Giving for Diocese of Waikato and Taranaki – October and November 2019
- 9.2 Minutes from the December meeting of the Combined Diocesan Trust Boards
- 9.3 BAF Quarter 4 Activity Report

10. Any Other Business

10.1 Faculty from the Parish of Te Kuiti

**SC.701: Faculty – Parish of Te Kuiti**

That the Parish of Te Kuiti be granted a faculty to alter the existing ablution block to create a wheelchair –accessible toilet.

Moved from the Chair

**SC.702: Parish of Piopio Aria Mokau**

That the parish of Piopio Aria Mokau be granted a faculty to install a stained glass window at St Peter’s Church in Mokau

Moved from the Chair

**Date of next meeting:** 23<sup>rd</sup> April 2020, 6pm, video conference meeting

**2020 Standing Committee meeting dates**

Thursday 23 April 2020, Zoom

Saturday 13 June 2020, Te Kuiti

Thursday 13 August 2020, Zoom evening

Saturday 14 November 2020, Te Kuiti

Plus Planning Day – date to be advised.



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