

## Diocese of Waikato and Taranaki

### Application to provide for a non My Vaccine Pass Occasion

i.e. Worship, Gathering, Event or Meeting



Thank you for making this application. A non My Vaccine Pass occasion is a service, gathering, event or meeting where you will not require a My Vaccine Pass to be presented. This means that vaccinated and non-vaccinated participants will be present and you must follow all the requirements set out in both the Diocesan Guidelines and the *Government COVID 19 – Guidelines for places of worship* along with any other relevant Government regulations; for example, if your occasion falls into a category covered by the requirements for a business.

<b>Parish/Faith Community Name:</b>	
<b>What is the occasion? Please describe as fully as necessary.</b>	
<b>One off or repeating occasion? (if one off please provide date and time, if repeating please identify the regularity and the day and time of day)</b>	
<b>Will My Vaccine Pass occasions and non My Vaccine Pass occasions take place on the same site in the course of a week? If Yes: will these occasions coincide on any given day?</b>	
<b>Please describe how you have advertised this event making clear that it is a non My Vaccine Pass event.</b> <i>(In the case of children's ministry please describe your advertising in relation to leaders vaccination status and that children under 12 are of course exempt)</i>	
<b>Please describe how you will make it clear that this is a non My Vaccine Pass occasion as people arrive.</b>	

***Please type into the boxes in this template which will expand as you go or you can supply us with your own document using the following headings.***

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*Running a children's group occasion is challenging. Currently it is by definition a non-Vaccine pass gathering as children under 12 cannot be vaccinated. Please fill in this form to the best of your ability. This website has some useful information: <https://www.playcentre.org.nz/covid-19/> and also look at our Anglican Children's Ministry network (Strandz) resource page <https://www.strandz.org.nz/together.html>*

### Guidelines referenced and regulations addressed

Please identify the Guidelines you have referenced in the preparation of this application (for example the *Diocesan Covid Protection Framework Guidelines* and *Government COVID 19 – Guidelines for places of worship*. You may also have had to reference the MBIE website if your occasion is effectively a “business” activity – for example a fair or a festival. For Children's ministry occasions the Diocese will accumulated the practice of other like groups to assist in the preparation for your occasion)

### Establishing and Maintaining Social Distancing Plan

*Include: How many people can your building hold, how you will indicate where people can sit? What is the seating plan? How will congregation movement be directed? Please include in your plan details for any other groups you are intending to hold on the same site e.g. choirs, children's groups, youth groups, prayer groups, day programmes, crèches, outreach activities etc.*

### Contact Tracing Plan

*Include how you will register attendance - what details are taken, who will take the details, where will the records be kept.*



### **Building Management**

Please describe the physical environment of the location being used with particular focus on the ventilation of the space and access to the space. If you have indicated that both a My Vaccine Pass and a non My Vaccine Pass occasion will operate at the same time or overlap please describe how the two groups will be able to access independent bathroom facilities or have controlled access to a single bathroom facility in a way that ensures no cross over between groups. Please demonstrate how groups would be able to move into and out of the occasion location independently.

### **Cleaning Plans and Processes**

*Include: How will the buildings be cleaned? Who will perform it, what standards will be used, will you use professional companies? For buildings to be open, you must undertake public health measures, i.e. Regular disinfecting of surfaces; encouraging good hand hygiene by allowing frequent hand washing and sanitising; not having sick people in the building; meeting physical distancing requirements. Please include in your plan details for any other groups also using the space and that they have been informed of the plans you have in place, e.g. home groups, choirs, children's groups, youth groups, prayer groups, day programmes, crèches, outreach activities etc.*

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### Plans to Protect Vulnerable People

*Include how you are defining this in your contexts. Please indicate how you are acting in the best interests of all in your congregations. Your plans should include what you will have in place to protect vulnerable people while continuing to minister to them. For example, you may advise older people or those with long term medical conditions (and those living with them) not to attend public worship, and connect with in other ways*

We have read and will comply with the Diocesan COVID 19 Protection Framework Guidance and all current governmental COVID-19 Alert Level rules. **Wardens, Clergy/Ministry Leaders to sign below**

Name (print or type): \_\_\_\_\_ Signature: \_\_\_\_\_

Role: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print or type): \_\_\_\_\_ Signature: \_\_\_\_\_

Role: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print or type): \_\_\_\_\_ Signature: \_\_\_\_\_

Role: \_\_\_\_\_ Date: \_\_\_\_\_

Name (print or type): \_\_\_\_\_ Signature: \_\_\_\_\_

Role: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by:

Date: