



Standing Committee of Diocese of Waikato and Taranaki
MINUTES

23rd April 2020, 6.00pm
Via Video Conference at Members' Houses

Present
Bishop

The Most Reverend Philip Richardson

Vicar General

The Reverend Trevor Harrison

Clergy

The Venerable Malcolm French
The Venerable Jacqui Paterson
The Reverend Julian Perkins
The Venerable Canon Pat Scaife
The Reverend Dr Jeheli Singh

Laity

Ms Mary Bourke
Canon Robin Brockie
Mrs Pip Harrison
Mrs Sue MacLean

In attendance

Diocesan Registrar-Manager
Minutes' Secretary
Trust Management Ltd

Mr Simon Cayley
The Reverend Trevor Harrison
Ms Anne Edwards

1. **Welcome:** The Most Reverend Philip Richardson.
As part of his welcome Archbishop Philip acknowledged those of our Diocesan family who had experienced the death of someone dear or near to them at this time of lockdown when one could not sit with those in hospital or rest homes nor could funerals be held. Particular mention was made of the Revd. Keith & Mrs Delysse Storey, whose son Edward had died from Covid19 in Peru; and Christen Reed, Bishop's PA, whose grandmother had died.

2. **Opening prayer:** Mrs Sue Maclean

3. **Bible study:** The Rev'd Julian Perkins – 1 John 4 'Love one another.'

God is love. God travelling with us. God suffering with us. Suffering is part of life, the abundant life. Love is what holds us and sustains us. We are held in the love of God. Each one of us is part of that love. We are working and serving God's purpose.

4. **Apologies:** Mrs Elizabeth Bang, Chair WDTB; Mr John Eagles, Chair TATB.

Notice of motion: That the apologies received be sustained. *Archbishop.* **CARRIED**

5. **Confirmation of Minutes**



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That the minutes of the meeting of February 2020 be approved as a true and correct record. *Brockie/French*

CARRIED

6. Matters Arising

- 8.6 Property Lease Work – ongoing
- 8.7 Renewal and Review of TML Management Services Agreement – this has been worked on by Mr Simon Cayley, Canon Robin Brockie and Mrs Anne Edwards. It needs to be signed off by the W.D.T.B. who have balked at the clause limiting TML's liability. Canon Robin Brockie sees this as a non-controversial standard clause. In the meantime, TML continue to provide professional services to the Diocese, in good faith, working under the previous agreement.
- 8.8 Strategic Planning Day – for members of Standing Committee, Bishop's Staff and Diocesan Trust Boards. Working towards this for when we exit the Covid19 restrictions.
- 8.9 General Synod representation – Mrs Cath McVey has accepted the invitation, extended on our behalf by the Archbishop, to be a Lay Representative of our Diocese to General Synod.

7. Finance:

Finance report had been circulated with account figures to the end of February 2020 and with minutes from the Finance and Audit April meeting.

Mrs Anne Edwards highlighted

- net operating surplus of \$27,545 compared to a budgeted surplus of \$16,189 excluding the Ministry Support Fund.
- Expenditure is \$10,000 below budget mainly due to lower than forecasted expenses in the area of Admin & Management.
- Cash flow forecast as in paragraph 4.2 on page 7.
- Debtors note: MITT has been paying \$1,000 per month since September, 2019.
- KPMG will be starting the Annual Financial Review from early May.

6.35pm *Mrs Edwards left the meeting.*

MOTION: "That the minutes of the April meeting of the Finance and Audit Committee be received."

Brockie/Harrison

CARRIED

8. Items for discussion:

- 8.1 Trustee declarations – *as previously supplied.*
- 8.2 Conflict of Interest – *as previously supplied.*
- 8.3 Health and Safety – *nothing to report.*
- 8.4 Risk – Simon Cayley reported that the Diocese is taking very seriously our communications responsibilities in the present environment.



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- 8.5 Manager's Report – in addition to that previously circulated, reported that significant progress has been made in recent months on earthquake risk buildings and the Diocesan Trust Boards are on board with this.

SC.705: Transition to Diocesan Payroll

That all parishes be required to transition any employed roles onto the Diocesan payroll by the end of 2020. Moved from the Chair, The Most Reverend P Richardson

CARRIED

6.41pm *Dean Wendy Scott joined the meeting as an observer as Vicar General-elect.*

- 8.6 Implementation of Investment Strategy

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SC.706: Delegation of Investment Strategy

That Standing Committee delegates its authority on the implementation of the new Investment Strategy to Canon Robin Brockie (EFG) assisted by the Revd Julian Perkins, Simon Cayley and Canon Gerald Bailey, so it will work as well as possible to meet the needs of the Diocese and its Trusts. Moved by the Chair The Most Reverend P Richardson

CARRIED

- 8.7 Additional Member to the Finance and Audit Committee

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SC.707: Additional Member to Finance and Audit Subcommittee

That the Rev'd. Julian Perkins be appointed as an additional member to the Finance and Audit Committee. Moved by Canon R Brockie Seconded by the Very Rev'd J Paterson

CARRIED

- 8.8 Ratification of Emailed Decisions

SC.708: Ratification of Email Decisions

That we ratify our emailed decisions SC.703 and SC.704:

SC.703: Delay of the Clergy Stipend Increase

That Standing Committee delay the clergy stipend increase until later in the year, once a review has been concluded.

SC.704: Delay of Parish AGMs

That Standing Committee support the extension for holding AGMs to 31 May 2020."

Moved by the Chair The Most Reverend P Richardson

CARRIED

9. Items for Information

- 9.1 Memo re Leased Buildings – as per copy of email.
- 9.2 Increased Premiums for Clergy Insurance – as per briefing paper / email.
- 9.3 Tikanga Giving for Diocese of Waikato and Taranaki

9.1.1 January



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9.1.2 February

- 9.4 Minutes from the February meeting of the Combined Diocesan Trust Boards

10. General business

- 10.1 Covid19 Lockdown – members shared their experiences and reflections on the time in lockdown in relation to worship, pastoral care and church meetings.
- 10.2 Diocesan website
The Archbishop acknowledged the solid work the Ven Stephen Black had put into the website.

11. Meeting closed at 8.16pm.

Date of next meeting: 13th June 2020, St Luke's Centre, Te Kuiti.



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